



**APPLICATION FOR A SHELLFISH LICENCE – HARVEST AND HOLD APPROVAL  
Food Regulation 2015**

Licensing unit office hours: 9.30am – 4.30pm (Monday – Friday) Phone: 02 6552 3000 or 1300 552 406  
NSW Food Authority **ABN 47 080 404 416** PO Box 232 TAREE NSW 2430

<b>Licence holder name:</b>			
<b>Licence number:</b>			
<b>Applicant name and position:</b>	Name: ..... Position: ..... <input type="checkbox"/> Applicant is endorsed by the business to apply for the Harvest and Hold approval on behalf of the business.		
<b>Implementation meeting attended:</b>	Location: ..... Date: ..... Trainer: .....		
<b>Applicant signature:</b>		<b>Date</b>	

**Businesses applying to implement the Harvest and Hold Scheme and have this condition added to their NSW Food Authority licence acknowledge the following:**

1. The requirements outlined in the NSW Shellfish Program Harvest and Hold Scheme are to be adhered to at all times.
2. Confirmation of satisfactory compliance >90% each annual review period for each local shellfish program of which the business is a member of.
3. Failure of the local program to maintain a >90% compliance figure will have Harvest and Hold approval removed until the local program compliance is >90% for a 12 month period.
4. Businesses which breach the Harvest and Hold Scheme will be subject to enforcement action which may result in the cancellation/suspension of their approval.
5. **An application fee of \$50 is payable at the time of submitting the application.**
6. Your application will be reviewed within 10 working days and notification of the Food Authority’s decision will be given in writing.
7. Please note, if you have not attended an implementation session and successfully completed an assessment, you will not be eligible to implement the Harvest and Hold Scheme.



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**PAYMENT METHODS:**

**A. PAYMENT BY CHEQUE OR MONEY ORDER**

Please mail money order or cheque (crossed 'Not negotiable' and made out to NSW Food Authority) along with completed application form to PO Box 232, Taree NSW 2430

**B. PAYMENT BY CREDIT CARD**

A 0.4% merchant surcharge will occur on credit card transactions for MasterCard and Visa card

Please debit my:  MasterCard  Visa card

Card number: .....

Cardholder's name: .....

CVV number: .....  
(the final three digits of the number printed on the signature strip on the back of your card)

Expiry date: .....

Payment amount: .....

Cardholder's signature: .....

**C. PAYMENT BY BPAY®, INTERNET BANKING OR TELEPHONE**

If you wish to make payment by any of the above methods, please submit your completed application form without payment to the Licensing Unit by:

- Post to PO Box 232, Taree NSW 2430
- Email to [bfs.admin@dpi.nsw.gov.au](mailto:bfs.admin@dpi.nsw.gov.au)

An invoice will then be forwarded to you for payment.

Please note: We do not accept American Express.

**Please return all pages of your NSW Food Authority licence application to:**

**NSW Food Authority  
PO Box 232  
Taree NSW 2430**

OFFICE USE ONLY	
Date received:	Amount paid:
Customer code:	Receipt no: